

**Jefferson County University Extension Education Committee
Minutes for March 14, 2011**

Call to Order – Vice Chairman Mike Burow called the meeting to order at 8:30 a.m. in Room 12.

Roll Call – Committee members present: Ron Buchanan, Mike Burow, Ed Morse, and Lloyd Zastrow.
Absent: Greg Torres.

Also present: Agents Kathy Eisenmann, Steve Grabow, Heidi Johnson and Gail Roberts; Richard Pederson, UW-Extension Southern District Director.

Certification of Compliance with the Open Meetings Law

Meeting posting was certified in accordance with Open Meeting Law requirements.

Approval of the Agenda for Possible Rearrangement - No need for rearrangement.

Approval of Minutes from February 14, 2011 Meeting

Motion by Buchanan to approve February 14, 2011 minutes. Seconded by Zastrow. Motion passed 2-1.
Burow abstained.

Citizen Input and Comments: None. Thank you from Mike Burow for Annual Report to the County Board and thank you for introducing the UEE Committee members at the presentation.

Convene into closed session pursuant to Section 19.85 (1) (c), Wis. Stats., Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (affirmative roll call vote required).

Motion by Buchanan to convene into closed session. Seconded by Zastrow. Motion passed 4-0.

- Individual agent performance review session with Steve Grabow sitting in as representative of Shared Leadership.

Move into open session pursuant to Section 19.85 (2), Wis. Stats., to conduct business as detailed on the duly posted agenda (affirmative roll call vote required).

Motion by Buchanan to move into open session. Seconded by Zastrow. Motion passed 4-0.

Agent Monthly Educational Program Reports

Motion by Buchanan to accept reports from agents and to express appreciation to agents. Seconded by Zastrow. Motion passed 4-0.

Tentative Future Meeting Dates and Possible Agenda Items: April 11, 2011; May 9, 2011; June 13, 2011. Possible agenda items:

- Job Description and Title Change for Youth Development Agent
- Dairy Month Resolution

Adjournment

Motion by Buchanan to adjourn meeting. Seconded by Zastrow. Motion passed 4-0.
Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Ed Morse, Secretary